

# NATIONAL LAW UNIVERSITY, DELHI

## INTERNATIONAL RELATIONS OFFICE

### Student Exchange Programme

### Frequently Asked Questions

*(The FAQs given here provide only general information. Applicants are requested to direct specific queries to the IRO ([internationalrelations@nludelhi.ac.in](mailto:internationalrelations@nludelhi.ac.in)))*

#### **APPLICATIONS**

**1. Which universities does NLU Delhi have an MoU with?**

A: Information about MoUs is available on the university [website](#). Information may also be found on the International Relations Office website. ([IRO website](#))

**2. What are the eligibility criteria for students desirous of pursuing semester exchange at NLUD?**

A: NLUD and home university of the applicant must have an active Student Exchange agreement. The applicant must also be a bona-fide student of the home university. Kindly note that NLUD does not accept *free-movers*.

**3. What is the application deadline for the exchange programme?**

A: The application deadline for the Odd Semester is 15<sup>th</sup> May, and for the Even Semester the deadline is 1<sup>st</sup> November.

**4. How many semesters is the programme for?**

A: Undergraduate students can apply for a maximum of two semesters. Post graduate students can apply for a maximum of one semester.

**5. What all documents are required for application?**

A: The applicant is expected to collect information about necessary documents from the Home University. Please refer to the fact sheet which may be available with the home institution as well.

**6. What parts of student expenditure is covered by the MoU?**

A: The answer is specific to the MoU entered between the home and the host institution. Kindly refer to the same for details.

**7. When can I contact the office concerned for further information?**

A: The International Relations Office (IRO) is open between 9:00 A.M- 4:30 P.M. (IST) from Monday to Friday. Emergency numbers would be provided upon arrival.

**8. How soon can I expect a response from university officials, especially the International Relations Office?**

A: All efforts are made by the International Relations Office to respond to queries within 7 working days. However, applicants are requested to be patient. If the IRO is required to contact another department within the University, reply may take longer.

**ARRIVAL ON CAMPUS**

**9. What formalities do I need to complete upon arrival on campus?**

A: Exchange students will have to mandatorily register themselves with the university immediately on arrival. For registration, they must present their university ID, passport, and medical insurance documents.

Registration after arrival is also required to be done with the Bureau of Immigration, Government of India (Foreigners Regional Registration Office). International Relations Office will assist exchange students with all the necessary formalities.

**10. What documents will the university provide to the exchange students?**

A: The University will provide exchange students with an identity card that will allow them to use all university facilities.

**11. Do we need to provide emergency contacts, and what information should be submitted to the university?**

A: The applicant will be required to provide the details of a point of contact from the home university.

**ACADEMICS**

**12. What programs are offered at the university?**

A: Kindly refer to the University [website](#).

**13. What is the grading scale at National Law University, Delhi?**

A: National Law University, Delhi has a 7-point grading scale. Students are scored out of 100 and the marks obtained by students shall be converted to grades as follows:

Marks	Grades	Grade Value
70 and above	O	7
65 – 69	A+	6
60 – 64	A	5
55 – 59	B+	4
50 – 54	B	3
Below 50	F	0

**14. What is the credit requirement to be satisfied?**

A: National Law University, Delhi does not require exchange students to satisfy credit requirements, however, they are required to meet the credit requirement of their home university.

**15. How are course selections done?**

A: Exchange students are treated on par with the final year students of National Law University, Delhi. They are thus required to complete two mandatory courses and three seminars. The list of mandatory subjects will be provided, but the seminars will be chosen after the commencement of the semester. An indicative list of [mandatory](#) and [seminar](#) subjects are available on the University website.

**16. What is the medium of instruction?**

A: The medium of instruction will be English.

**17. Will I be required to buy course books?**

A: All study materials used for the courses are available online. Commentaries and Textbooks are also available in the library. Study material for mandatory subjects are usually distributed by the University once the classes commence.

**18. Where can I find the academic calendar for the semester?**

A: The academic calendar can be found on the University [website](#).

**19. Are the courses offered India-specific?**

A: Some of our courses are India-centric and focus on Indian legislations. However, we are a part of the common law jurisdiction and therefore, most of the principles used will be general. Every semester usually has seminar courses that may be general in nature. E.g. Law and Culture.

**20. Will I receive an official grade transcript at the end of the completion of the course?**

A: After the completion of the course, the incoming exchange students shall receive an official grade transcript which will note the courses completed, marks, and grades earned.

**21. What are the attendance requirements/rules at the University?**

A: Information regarding the attendance requirements may be found under the [Examination Rules](#). Only those students with attendance above 70% would be able to sit for course evaluation. Please note that courses may also have percent-wise marks in the evaluation scheme- for instance, mandatory courses carry 5% marks in the grading scheme.

**22. Kindly explain the examination scheme?**

A: Please check the [Examination Rules](#).

**23. What if I fail a course?**

A: Students who fail the course(s) undertaken will be required to tailor their subjects to fulfil the home-university credit requirement.

**24. What are the class timings at NLU Delhi?**

A: Classes start at 9:00 am. Seminar timings are dependent on the course instructor and will be notified at the time of course selection.

**25. Who can I contact for academic advising?**

A: The students may contact the subject and seminar instructors upon arrival. Preliminary enquiries prior to arrival can be directed to the International Relations Office, NLUD at [internationalrelations@nludelhi.ac.in](mailto:internationalrelations@nludelhi.ac.in)

**26. Where can I get the information about the requirements and examination scheme relating to specific courses?**

A: Information regarding specific courses will be provided to the students upon commencement of classes. Please see the [NLUD website](#) for more information.

**27. How stringent are the academic requirements?**

A: Applicants are expected to familiarise themselves with the academic rules and regulations as they are meant for the smooth functioning of the university system. Incoming exchange students are highly encouraged to strictly adhere to the evaluation scheme and attendance guidelines. Attendance requirements are mandatory. Students not meeting the adequate attendance requirements would not be permitted to sit for exams.

## **STUDENT LIFE**

### ***Orientation***

**28. Will there be orientation activities for exchange students?**

A: An orientation for all the incoming exchange students would be conducted by the IRO. Further, incoming exchange students will be paired up with a NLUD student who will act as their 'buddy' for the duration of the exchange. The buddies will help orient exchange students to the campus and settle in.

**29. Will the exchange students have a mentor?**

A: Every incoming student shall be assigned a student-guide or buddy who will provide the student with academic and co-curricular advising.

**30. How can we make payments to the university?**

A: Payment may be made to the university by card (Mastercard/Visa) or through bank transfer.

**31. Where can I find more information about the campus?**

A: Information related to the campus may be found on the University [website](#).

**Facilities**

**32. What facilities are offered to exchange students?**

A: The incoming exchange students would be provided all the facilities enjoyed by their local counterparts, and this would include the library, mess, gym and the internet services.

**33. Will accommodation be provided?**

A: Accommodation will be provided in the Halls of Residence *subject to availability*. Please note that where rooms in the Halls of Residence are not available, students are requested to look for accommodation (AirBnBs, paying guest accommodations etc.) outside of the campus.

**34. How can I apply for a room at the campus Halls of Residence?**

A: The students are required to submit/email an application to the IRO, requesting accommodation on campus and specifying the period of stay.

**35. When will I receive response to my application for accommodation?**

A: The IRO shall respond about the availability of accommodation on campus within three weeks of the application.

**36. Will the accommodation have separate rooms with attached bathrooms?**

A: There are separate Halls of Residence for men and women. They have rooms that are to be shared by two people. Common bathrooms are available near the rooms.

**37. Is the library open to exchange students?**

A: Exchange students are welcome to use the library and other facilities on campus that are available to students of the University. The incoming students will be provided with ID cards that will allow them to borrow books.

**38. What food is provided on campus and how do I register for it?**

A: Food is available in the Mess. Exchange students may sign up for Mess services once they arrive on campus, and an appropriate fee will be charged. Please note that tap water is not potable. However, purified water is available in the Academic Block, Library and the Halls of Residence.

**39. Are laundry services available?**

A: Yes, laundry services are available on campus. Kindly inquire about the timings and charges associated therewith upon arrival, as the same are subject to change.

**40. Will there be free WiFi on campus?**

A: Yes, the University campus, including the Halls of Residence and the Library is WIFI-enabled. The login and access details for free WIFI access will be provided to the incoming students upon arrival.

**41. Is there a medical clinic on campus?**

A: Yes. There is a free-of-cost, primary healthcare facility available on campus. Kindly inquire about the timings for consultation with the physician upon arrival. The University also has tie-ups with a few multi-speciality hospitals in the vicinity.

**42. Are sports facilities available on campus?**

A: Yes, sports facilities are available on campus. There are gymnasiums in both Halls of Residences. The facilities include a basketball court, a volleyball court, a table-tennis table in the cafeteria etc.

**43. How do I get a mobile phone connection?**

A: The University would issue ID cards to the students and they can use it to purchase a SIM card for mobile phone connectivity.

**44. Are exchange students allowed to participate in club and committee activities?**

A: Incoming exchange students cannot be a part of the student committees, however, they may participate in sport competitions and cultural activities such as college fests. The campus has active and running student initiatives such as the Gender Circle and the Queer Collective, working towards making campus a more diverse and inclusive space.

**45. Does the university offer accommodation for families or couples?**

A: No, the university does not provide accommodation for families or couples.

**46. Can I visit my family or friends at home during the program? Can my family or friends visit me during the program?**

A: Students may go home during the period of exchange with due permission from the University. Friends and family may visit a student at the University, but the University will not provide accommodation for them.

**47. Are there accommodations on campus for the differently-abled?**

A: Yes, the University has accommodations for the differently-abled. For specific queries, kindly write to the IRO.

***Rules and Regulations***

**48. What are the campus and hostel timings?**

A: Kindly refer to the [Campus Rules and Regulations](#) available on the University website.

**49. Does the university have a dress code?**

A: The University does not have an official dress code. However, kindly refer to the [Campus Rules and Regulations](#) for general guidelines.

**50. What activities are prohibited on campus?**

A: The incoming students are highly encouraged to familiarise themselves with the [Campus Rules and Regulations](#). The university also has an [Internal Complaints Committee](#) for cases relating to sexual harassment and the students may approach the committee in the event of a problem.

***Co-curricular Opportunities***

**51. Can an exchange student undertake research work at any Centre in NLU Delhi?**

A: Yes, an exchange student can undertake research work. However, please note that no credits will be awarded for the same. Where the opportunities for research are available on campus, the form of acknowledgement will be determined by the Centre concerned.

**52. Are there part-time jobs available on campus?**

A: No part-time jobs are available on campus. Please note that paid work outside of campus would be contingent on the nature of the visa obtained by the applicant.

**53. Can exchange students take up a moot court activity? Are certificates or non-academic credits awarded for such activities?**

A: Incoming exchange students cannot participate in moot court activities. However, they can participate in sport competitions and cultural activities such as college fests.

**GETTING AROUND**

**54. Will I need a visa?**

A: Visa requirements depend on the home country. Kindly refer to the [Government of India](#) requirements. The applicants are also encouraged to go through the [FRRO website](#).

**55. Are there any required immunization shots before entering India?**

A: Kindly refer to the [Government of India](#) website.

**56. Are there any formalities that an exchange student is required to complete with the Government of India?**

A: Kindly refer to the [Ministry of Home Affairs](#), the [Ministry of External Affairs](#), and the [Bureau of Immigration](#).

**57. Are exchange students compulsorily required to obtain health insurance covers?**

A: Yes, all the incoming students are required to obtain adequate health insurance covers. Students coming to NLU on exchange are required to have adequate travel and health insurance, in any case a minimum of Euro 40000 coverage for medical emergencies including emergency evacuation. Lacking such coverage enrollment for courses at

NLUD may be denied. Student must procure the insurance coverage prior to commencing their travel.

**58. What is the approximate cost of living for the exchange term?**

A: Students are not required to pay the host University for tuition, course modules etc. (subject to the specific MoU). However, costs related to mess services, travel, campus accommodation etc. are to be borne by the students.

**59. How do we get around Delhi?**

A: The Delhi metro connects different parts of Delhi-NCR (National Capital Region). The Dwarka Sector – 14 metro station is located near (walkable) the campus. Students may either use a token or get a Metro card which can be pre-loaded with money. Apart from the metro, students may also use the Ola and Uber apps to book cabs.

**60. Where can I get Indian currency?**

A: The international airports generally have currency conversion kiosks. Indian currency will be required for payments at shops, for various bookings, and even for payments to the University. Other than cash, commonly used modes of payment include Visa/Mastercard, net-banking and Forex cards. Multi-currency Forex cards are a good option for places that accept non-cash payments. It is suggested that students carry some amount of cash at all times as not all places provide for card payments.